



DELHI METRO RAIL CORPORATION LTD.

(A Joint Venture of the Govt. of India and the Govt. of the NCT of Delhi)



The Lifeline of Delhi

ADVT NO. DMRC/PERS/22/HR/2024(180) Dated: 21/10/2024

**REQUIREMENT OF PROJECT DIRECTOR (CIVIL) AT BHUBANESWAR,
IN DMRC, ON DEPUTATION/ IMMEDIATE ABSORPTION BASIS**

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. DMRC is empowered by about 14,000 employees, with MRTS activities spread over Delhi/NCR, and other cities in India and abroad. The average passenger journey per day in Delhi/NCR is about 61 Lakhs. In addition to the above, DMRC is involved in providing consultancy services to a number of cities within India and abroad.

To meet with the requirement of experienced personnel for filling up **ONE (01)** post of **Project Director** for DMRC project at **Bhubaneswar**, in Civil Engineering department, applications are invited from experienced, dynamic and motivated working IRSE officers of Indians Railways/ Ex-IRSE Officers, working in **other Govt. organization / PSUs**, and having relevant experience in the field of Civil Engineering, for filling up the following post on Deputation/ Immediate Absorption basis –

S. No.	Post (Post Code)	No. of Post*	Pay Scale / Remuneration (In Rs.)	Educational Qualification#	Age (as on 01.10.2024)
1	Project Director (Civil) <u>Post Code:</u> 01/E/PD/C	01 (One)*	1,20,000-2,80,000 IDA (In case of immediate absorption basis) Parent Department pay plus deputation Allowance (In case of deputation basis)	Bachelor's Degree in Civil Engineering with minimum 60% marks from a recognized university/ Institute	Not less than 50 Years

Important:

@ The cut-off date for eligibility criteria shall be reckoned as on 01/10/2024

*Vacancies are provisional and subject to increase/decrease.

#The educational qualification should be a full-time regular course from a Govt. approved University.

2. ELIGIBILITY CRITERIA (AS ON 01/10/2024):

- A.** The Officer should have 25 years of experience of working in the Civil Engineering discipline and should be conversant with any Metro/Railways Elevated Projects, New Line Gauge Conversion, should have handled projects worth more than INR 1000 Crores in a span of 3 years as CPM/PD. The candidate should also be well equipped with Signaling /E&M/Traction/Rolling Stock Interface Management and conversant with functioning in a computerized environment. Candidates having worked with MRTS system shall be preferred. Hands on knowledge of various computer applications, relating to the job would be desirable. Candidates should be free from the D&AR and Vigilance angle.

B. Pay scale eligibility criteria:

i) For candidates applying on Immediate Absorption basis

IRSE /Ex-IRSE officers working in the CDA pay scale in Level 14 (Rs. 144200-218200), or higher, in the pay matrix as per the 7th CPC, in any Govt. Organization, or, PSUs, including services put in on deputation, in the above pay scale, with a total of 25 (twenty-five) years' service at Gazetted/ Executive level in any Govt. Organization/ Railways/PSUs may apply for the post. Officers working in NF-SAG in level-14, or, NF-HAG in Level-15, may also apply for the post.

OR,

IRSE/ Ex-IRSE officers working in the IDA pay scale of Rs. 120000-280000/-, or, higher, in any Govt. Organization, or, PSUs, including services put in on deputation, in the above pay scale, with a total of 25 (twenty-five) years' service at Gazetted / Executive Level in any Govt. Organization/PSUs may apply for the post.

ii) For candidates applying on Deputation basis

IRSE / Ex-IRSE officers working in the CDA pay scale in HAG in Level 15 (Rs. 182200-224100/-), in the pay matrix as per the 7th CPC, in any Govt. Organization, or, PSUs, including services put in on deputation, in the above pay scale, with a total of 25 (twenty-five) years' service at Gazetted/ Executive level in any Govt. Organization/ PSUs may apply for the post. Officers working in Non- functional HAG in Level-15, may also apply for the post.

OR,

IRSE/ Ex-IRSE officers working in the IDA pay scale of Rs. 150000-300000/-, in any Govt. Organization, or, PSUs, including services put in on deputation, in the above pay scale, with a total of 25 (twenty-five) years' service at Gazetted/ Executive Level in any Govt. Organization/PSUs may apply for the post.

3. JOB DESCRIPTION:

The incumbent for the post shall be responsible for managing the civil works related to DMRC projects and its operations.

4. TERMS OF APPOINTMENT:

- i. The normal age of retirement in DMRC is 60 years.
- ii. Normal tenure of Deputation is five (05) years, which may be extended further to seven (07) Years, in special cases, or, till the date of superannuation, whichever is earlier.

5. JOB LOCATION/ PLACE OF POSTING

The incumbent for the post shall initially be posted at Bhubaneswar. However, the selected candidates shall be liable to be posted/ transferred to any of the offices/ Project sites under the control of the corporation in India, or, abroad.

6. PAY AND EMOLUMENTS:

- i) **For candidate selected on Deputation basis**– The selected candidate shall continue to draw parent department pay plus deputation allowance, as applicable, under the relevant rules.
- ii) **For candidate selected on Immediate Absorption basis**– The pay and emoluments shall be as per the pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits, which include Perks, Lease/HRA, Medical benefits, EPF, Gratuity and Insurance, etc., as per the extant rules of the Corporation.

7. SCREENING PROCESS:

The selection methodology for candidates applying on Deputation basis shall comprise of Personal Interview.

The screening methodology for candidates applying on Direct Recruitment/ Absorption basis shall comprise of Personal Interview and Medical fitness examination.

(The Medical Examination shall be in Executive/Technical category. The details of Medical Examination are available on the DMRC website).

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates would have to qualify/pass **the Screening Process and the Medical Examination**, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, **will not** be given any alternative employment and the decision of the Corporation shall be final on this issue. **All related information shall be available only on Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for updates.**

Additional information for candidates applying for the post, on direct recruitment/ immediate absorption basis (Sr. No. 8,9,10):

8.CHARACTER & ANTECEDENTS:

The success in the screening process shall not confer any right to appointment unless the Corporation is satisfied, after such an enquiry, as may be considered necessary, that the candidate having regard to his / her character & antecedents is suitable in all respects, for appointment to the service.

9.SURETY BOND:

The candidate selected for the post will have to execute a Surety Bond of Rs. 4,00,000/- to serve the Corporation for a minimum period of three (03) years (exclusive of the period in which one remained on LWP or EOL). Three months prior notice shall be required before seeking resignation from the Corporation.

10.PROBATION:

The selected candidate on appointment shall be on probation for a period of one year (including the period of training and exclusive of the period in which one remained on LWP or EOL).

11.SCHEDULE OF SELECTION:

1. Last date of receipt of duly filled in application (along with relevant documents) through Speed Post OR email shall be **12/11/2024**. Incomplete applications or applications received after the due date shall be summarily rejected. DMRC shall not be responsible for loss/delay in post.
2. The list of shortlisted candidates shall be uploaded on DMRC website in the **Third week of November, 2024** (tentatively) and interview shall be held in the **Fourth week of November, 2024** (tentatively) at Metro Bhawan, Barakhamba Road, New Delhi OR through on-line mode (tentatively) (Complete details shall be displayed on DMRC website).
3. No separate communication, by post, shall be sent to candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on the DMRC website and appear for the interview accordingly.
4. The final result will be declared by **First week of December, 2024** (Tentatively).

Eligible and willing candidates for the aforesaid post may apply as per the application format at **Annexure-I**. The candidate must enclose all relevant documents in support of their qualification, work experience, pay & pay scale.

The candidates presently employed in the govt. organization, or, the Central Public-sector Undertakings (CPSUs) or Metro organizations, should send their application through proper channel along with the Copies of APARs of the last five years, Vigilance and D&AR clearance at the attached pro-forma in **Annexure-II**, so as to reach the under mentioned address/ e-mail id, by the stipulated date.

Applications received through proper channel, i.e., forwarded by the Cadre Controlling Authority of the parent organization, till the last date of the receipt of the application, shall only be entertained. Under no circumstances, shall Advance Copies be entertained.

The applications received after the due date shall be summarily rejected.

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 12/11/2024**, through Speed Post to the following address OR email the scanned copy of duly filled in Application Form along with scanned copies of all other documents sought (as stated in the Application Form) to career@dmrc.org (**mention the name of post and Advt. No. in the subject of email**):

**General Manager (HR)/Project
Delhi Metro Rail Corporation Ltd.
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi**



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ADVT. No. DMRC/PERS/22/HR/2024 (180)

ANNEXURE-I

DMRC APPLICATION FORMAT

AFFIX A
RECENT
PASSPORT
SIZE SELF
ATTESTED
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT)

S. No	DETAILS	PARTICULARS				
1A	POST NAME	Project Director (Civil)				
B	POST CODE	01/E/PD/C				
C	BASIS FOR APPLYING THE POST (Please tick one option)	Immediate Absorption / Deputation				
2	APPLICANT's NAME (Sh./Smt./Ms.)					
3	FATHER's / HUSBAND's NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/10/2024	YEARS	MONTHS	DAYS		
6	SERVICE					
7	DEPARTMENT					
8	CORRESPONDENCE ADDRESS					
9	CONTACT NUMBER WITH STD CODE					
10	MOBILE NUMBER					
11	EMAIL ID					
12	CATEGORY (SC/ST/OBC/GENERAL)					
13	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars (Name of degree)	Subject	Institute / University	% or CGPA	Passing Year
A	GRADUATION					
B	POST GRADUATION					
C	OTHERS					

14	WORK EXPERIENCE (AS ON 01/10/2024) (FILL ONLY THE APPLICABLE COLUMN)			
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS
A	DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YYYY)			
B	DATE OF JOINING FIRST REGULAR JOB (DD/MM/YYYY)			
C	DITS (DATE OF ENTRY IN TIME SCALE)			
D	PRESENT PAY BAND WITH GRADE PAY AND BASIC PAY AS ON DATE OF APPLICATION			
	IF YES, DETAILS OF EXPERIENCE			
II	FOR APPLICANT in <u>CDA / IDA</u> SCALE (Complete details of service / position held since joining) (separate sheet may be attached, if necessary) (Tick the applicable pay scale type – CDA/IDA and mention the full pay scale below)			
	Designation/ Post Held during Gazetted/Executive service (since date of initial appointment)	Organization Name/ Place of posting	Pay Scale (IDA / CDA) and Grade (i.e., JAG/SG/SAG, etc.,)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	DETAILS OF DEPUTATION DURING SERVICE			
A	DETAILS OF PREVIOUS DEPUTATION/ FOREIGN ASSIGNMENT, IF ANY			
B	WHETHER DEBARRED FROM DEPUTATION? IF YES, PLEASE FURNISH DETAILS			
C	WHETHER COOLING OFF PERIOD COMPLETED? IF YES, DATE OF RETURN FROM PREVIOUS DEPUTATION WITH DETAILS, WHEREVER APPLICABLE.			
IV	ESSENTIAL WORK EXPERIENCE			
A	WORKING AS IRSE OFFICER OR EX-IRSE OFFICER, IN ANY GOVT. ORGANIZATION/ PSUs			YES / NO
B	HAVING WORK EXPERIENCE AS MENTIONED IN THE ELIGIBILITY CRITERIA, PARA 2 (A) OF THE ADVT.			YES / NO
C	WORKING IN CDA / IDA PAY SCALE, AS MENTIONED IN THE ELIGIBILITY CRITERIA, IN PARA 2 B (I), (II) OF THE ADVT.			YES / NO
D	HAVING A TOTAL OF 25 YEARS AT GAZETTED/ EXECUTIVE LEVEL IN CIVIL ENGINEERING DEPARTMENT IN A GOVT. ORGANIZATION/ PSUs			YES / NO

V	BREIF DESCRIPTION OF THE WORK EXPERIENCE	
15	WHETHER ANY CONVICTION (by court of Law) / PUNISHMENT/PENALTY (due to disciplinary action by employer) WAS AWARDED TO APPLICANT IN LAST 10 YEARS	YES / NO
	IF YES, DETAILS THEREOF	Enclose Separate sheet
16	WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST APPLICANT	YES / NO
	IF YES, DETAILS OF ENQUIRY	Enclose Separate sheet
17	NOC FROM CURRENT EMPLOYER ENCLOSED	YES / NO
18	VIGILANCE & D&AR STATUS FROM CURRENT EMPLOYER ENCLOSED	YES / NO
19	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED	YES / NO
20	WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES, DETAILS THEREOF)	
21	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)	
22	HOBBIES/ INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Graduation, Post-Graduation & Others)
2. Work Experience Certificate/ Service certificate
3. NOC from Employer along with D&AR & Vigilance clearance in the attached Annexure-II (in case of Govt. Organization / PSUs employee).
4. APARs of Last 5 years (in case of Govt. Organizations / PSUs employee)
5. Documents in support of substantive grade, on regular basis (for candidates working in CDA pay scale).

**PARTICULARS OF THE OFFICER/EXECUTIVE FOR WHOM VIGILANCE COMMENTS/ CLEARANCE
BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

1. Name of the Officer (in full) : _____

2. Father's Name : _____

3. Date of Birth : _____

4. Date of Retirement : _____

5. Date of Entry into Service : _____

6. Service to which the official : _____

belongs Including batch/ year
cadre—etc wherever applicable.

7. Positions held :
(During the ten preceding years)

S. No	Organization (Name in Full)	Designation & place of posting	Administrative/Nodal Ministry/ Deptt. Concerned (in case of officers of PSUs etc.,)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

sDate:

(SIGNATURE)

Name : _____
Designation: _____

VIGILANCE PROFILE OF THE OFFICER/ EXECUTIVE FOR WHOM VIGILANCE
COMMENTS/CLEARANCE BEING SOUGHT

(To be furnished and signed by the CVO or HoD)

Name of the Officer: _____

8.	Whether the Officer has been placed in the "Agreed List" or "List of Officers of Doubtful Integrity" (If yes, details to be given)	
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 Years and if so, with what result	
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty	
11.	Is any disciplinary/criminal proceedings or charge sheet pending against the officer, as on date	
12.	Is any action contemplated against the officer as on date (If so, details to be furnished)	
13.	Whether any complaint with vigilance angle is pending against the officer (If so, details to be furnished)	

Date:

(SIGNATURE)
Name : _____
Designation: _____